



Health and Safety Operations RISK ASSESSMENT

Activity	Fire safety (to prevent the occurrence of a fire)	Date of Assessment	26th November 2025
Persons at Risk	Employees, contractors and the public	Assessor	M. Rickards

Hazard	Risks	Pre-Control Risk Rating			Control Measures	Post-Control Risk Rating			Comment
		L	S	To		L	S	To	
Faulty electrical equipment	Employees, Young people, contractors or the public due to the outbreak of fire				PAT testing programme Regular equipment inspections Staff trained to report faults Fire Marshal trained staff on site Fire risk assessment carried out annually or due to significant change by a competent person Smoke and heat detectors in place and tested weekly Fire extinguishers correctly placed and inspected annually Fire alarm tested weekly, with records kept Fire doors maintained and never wedged open				
		2	4	8		1	4	4	



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		L	S	To		L	S	To	
Overloaded electrical sockets	Employees, Young people, contractors or the public due to the outbreak of fire	2	4	8	PAT testing programme Regular equipment inspections Staff trained to report faults and to not overload sockets Fire Marshal trained staff on site Fire risk assessment carried out annually or due to significant change by a competent person Smoke and heat detectors in place and tested weekly Fire extinguishers correctly placed and inspected annually Surge protectors in place Fire doors maintained and never wedged open	1	4	4	



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		L	S	To		L	S	To	
Smoking in non-designated areas	Employees, Young people, contractors or the public due to the outbreak of fire	2	3	6	Company smoking policy in place Designated smoking areas signposted Reinforced during induction training	1	3	3	
Portable heaters	Employees, Young people, contractors or the public due to the outbreak of fire	3	3	9	Portable heaters PAT tested annually. Staff advised to not cover heaters Health and safety inspections conducted.	2	3	6	
Accumulated combustible waste	Employees, Young people, contractors or the public due to the outbreak of fire	3	3	9	Daily house keeping Fire Marshal trained staff Bins emptied daily Clear desk policy encouraged	2	3	6	
Flammable liquids	Employees, Young People, contractors or the public due to the outbreak of fire	3	4	12	COSHH-compliant storage and signage in place Local and general ventilation in place as per individual risk assessments, Safety Data Sheets available and accessible Fire extinguishers correctly placed and inspected annually	2	4	8	



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		L	S	To		L	S	To	
Poor staff awareness	Employees, Young People, contractors or the public due to the outbreak of fire	3	3	9	Fire Marshal and awareness training on induction, refresher training annually Regular fire evacuation drills conducted, documented and reviewed	2	3	6	

		Risk Assessment Matrix				
Likelihood	5	Medium	Medium	High	V High	V High
	4	Low	Medium	High	High	V High
	3	V Low	Low	Medium	High	High
	2	V Low	Low	Low	Medium	Medium
	1	V Low	V Low	V Low	Low	Low
		1	2	3	4	5
Severity						

Score	Risk	Colour
16-25	V High	
11-15	High	
7-10	Medium	
4-6	Low	
1-3	V Low	